



BILLESLEY MANOR
HOTEL & SPA

Weddings

The Best Day
of your life



01789 279955 | weddings@billesleymanor.com

The Perfect *Setting*

Dating back to Elizabethan times, our historic hotel is set in beautiful grounds, including the Listed 125-year-old Topiary Gardens and an 11th Century church, creating a truly romantic and atmospheric setting for your big day. Close to Shakespeare's birthplace in Stratford-upon-Avon, Billesley Manor Hotel & Spa is surrounded by glorious countryside, yet close to major roads making travel easy for your guests.

Our Topiary Garden Suite offers a beautiful setting on our ground floor with direct access to our perfectly manicured gardens and its own private bar. We are now able to hold ceremonies outside in the Topiary Gardens, could there be a more romantic setting to say 'I do'?

At Billesley Manor, you can be sure that you and your guests are in the best possible hands. From the moment you first contact us to when you head off as newlyweds, we guarantee to keep you fully informed at every stage, attending to every detail. Our dedicated Wedding Specialists are here to help you plan everything from flowers and catering to décor and entertainment, then provide practical advice and support in the run up to the day. Making your wedding a day all will remember.

Please scan our QR code to take a virtual tour of our beautiful Manor house





Picture Perfect Weddings, Whatever the Season

From Spring flowers to Winter snow, Billesley Manor provides a striking backdrop for your big day. If Christmas is your favourite time of year then let the festive spirit enhance your special day surrounded by those you hold dear, with twinkly lights and cosy fires to make the day even more magical.

Ceremony & Celebration Spaces

We can offer ceremonies in the Topiary Gardens for up to 110 guests. The Topiary Garden Suite is also licensed for this number and smaller parties can consider The Stuart Room or intimate Drawing Room.

Topiary Gardens weather permitting

Say your vows in our 125 year old Topiary Garden. Our yew trees have been perfectly manicured to portray character chess pieces from Alice in Wonderland, creating the perfect backdrop to those pictures to treasure for a lifetime.

Max no. for ceremony - 110

Topiary Garden Suite

Bright and airy, as fully air conditioned, with décor to complement every colour scheme this room has doors leading directly onto the Topiary Gardens, perfect for reception drinks.

Max no. for ceremony - 110

Max no. for wedding breakfast - 110





The Drawing Room

With a view of our water fountain and gardens our Drawing Room is perfect for a more intimate celebration. Licensed for up to 16, Say 'I do' with only those you hold dear.

Max no. for ceremony - 16

Max no. for wedding breakfast - 16

The Stuart Room

The Stuart room is a traditional oak panelled space with stunning chandeliers and period features on the ground floor of the hotel with immediate access to the gardens.

Max no. for ceremony - 60



The Food of *Love*

Our menus offer you a superb choice, from English and Continental classics to innovations from the frontiers of contemporary cuisine. If you have favourites, requests or dietary requirements you can ask our Chef to create a bespoke menu for you.

Prepared with skill and artistry, and served by our discreet but attentive waiting team, our food will be one of the highlights of your wedding and give you plenty of moments to savour.



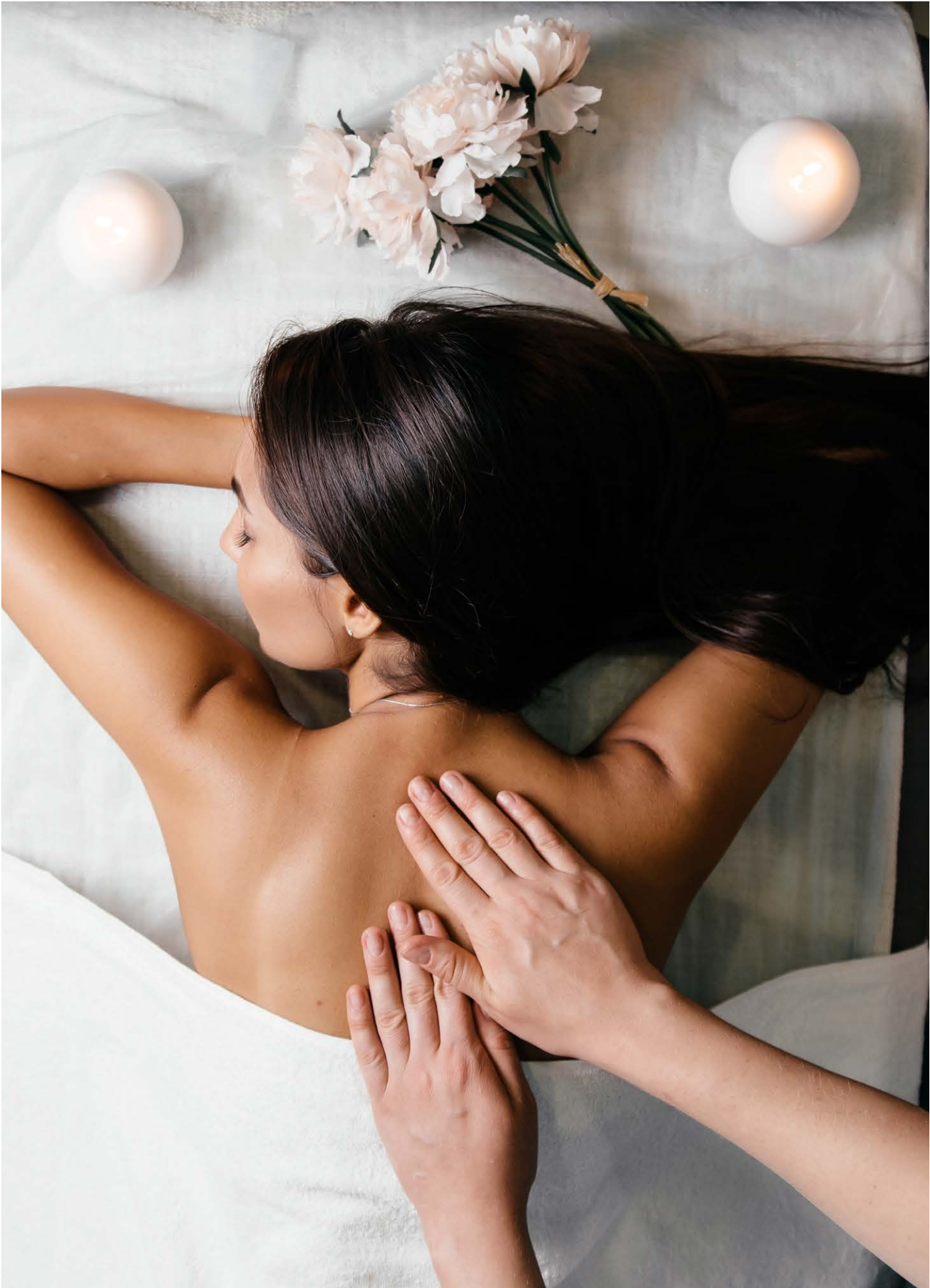


Top Tips *from our Spa Team*

Top tips from our spa team in the run up to your wedding day.

- Keep hydrated for photo worthy skin
- Don't forget the SPF regardless of the time of year
- Speak to our spa team about the right facial routine to make sure you're glowing
- Remember to try and get your sleep in, we know it's a stressful time but we are here to help
- Book a pre-wedding session at the spa for pure indulgence, make a day of it with your bridal party
- Break in your shoes. Who said you can't vacuum in heels?
- Go to bed early the night prior- with excitement and nerves it may take a little longer to drift off





Budget Planner

It's important to keep track of your spend, deposits you have already paid, when your next payments are due and your total spend to date to ensure you stay on track with your wedding budget.

Engagement	Estimated	Actual	Deposit Paid	Full Paid	Note
Example	£100.00	£120.00	£50.00 (date)	£70.00 (date)	Payment Ref. 1234
Drink					
Entertainment					
Food					
Venue					
Brides	Estimated	Actual	Deposit Paid	Full Paid	Note
Bouquet					
Dress					
Ring					
Hair Accessories					
Hairdresser					
Make-up artist					
Jewellery					
Lingerie					
Shoes					
Veil					
Grooms	Estimated	Actual	Deposit Paid	Full Paid	Note
Wedding suit					
Shoes					
Cufflinks/accessories					
Button hole					
Ring					
Bridesmaids/ Ushers	Estimated	Actual	Deposit Paid	Full Paid	Note
Wedding suit					
Shoes					
Cufflinks/accessories					
Button hole					
Ring					
Accommodation	Estimated	Actual	Deposit Paid	Full Paid	Note
Night before					
First night					
Hen/Stag	Estimated	Actual	Deposit Paid	Full Paid	Note
Outfits/accessories					
Travel					
Venue/food/drink					

Ceremony/ Venue	Estimated	Actual	Deposit Paid	Full Paid	Note
Cake					
Ceremony decorations					
Ceremony/venue					
Chair covers					
Drink					
Drinks after ceremony					
Food					
Marriage certificate					
Photographer					
Reception venue					
Registrar					
Wedding insurance					
Entertainment	Estimated	Actual	Deposit Paid	Full Paid	Note
Favours					
Reception decorations					
Table decorations					
Videography					
DJ/Music					
Photography					
Photobooth					
Flowers	Estimated	Actual	Deposit Paid	Full Paid	Note
Bride's bouquet					
Bridesmaids' posies					
Table centres					
Buttonholes					
Venue flowers					
Floral gifts for bridal party					
Transport					
Bride to ceremony					
Car decorations					
Mother/bridesmaids					
Groom/best man					
Stationery	Estimated	Actual	Deposit Paid	Full Paid	Note
Save the dates					
Invitations and RSVPs					
Menus					
Order of service					
Place cards					
Postage					
Table names/numbers					
Table plan					
Thank you cards					
Honeymoon	Estimated	Actual	Deposit Paid	Full Paid	Note
Honeymoon package					
Hotel stay					
Travel					
Spending money					

Wedding Planner

With so many steps to take in planning your dream wedding, you're no doubt wondering how long it takes to plan a wedding. According to a wedding industry survey company, the average couple spends 14 months planning their Big Day.

Use our guide to help you schedule your planning.

12+ Months

No worries, you got this!

- Have fun announcing your engagement!
- Talk budget and decide who's contributing what
- Discover your wedding style (spend time on Pinterest.com!)
- Choose your wedding party: maid of honour, bridesmaids, best man, groomsmen, etc
- Begin compiling a guest list
- Start assembling a team of wedding pros: planner, photographer, videographer, caterer, musicians
- Order your save the dates
- Book Billesley Manor Hotel & Spa

8-9 Months

Get your colours on!

- Browse wedding invitation designs and coordinating stationery (table plans, menus, thank yous, favours)
- Begin planning honeymoon

6-7 Months

Good job! What's next?

- Explore wedding day hair and make up styles
- Meet with officiant to discuss plans for ceremony
- Choose cake style and schedule tastings
- Decide on groomsmen's attire
- Purchase wedding rings
- Order wedding invitations
- Hire musicians
- Pay 50% invoice to Billesley Manor

4-5 Months

The extra touched...

- Choose flowers for: wedding party, attendants, venues, cake, etc.
- Schedule dress fittings
- Order wedding cake
- Prepare {play/do not play} lists for DJ/band

10-11 Months

You're on a roll...

- Choose bridal party attire and accessories
- Book your officiant
- Purchase wedding dress, veil and undergarments
- Establish a skin care/beauty routine with our Spa
- Hire photographer, videographer, caterer, DJ/band, florist, and planner
- Send your save the dates



‘The best thing to hold onto in life is each other’



1 Week

Relax, almost there!

- Give readers their scripts
- Give photographer and videographer your image and video requests
- Lay out wedding clothes
- Prepare wedding day emergency kit
- Get spa treatments for you and the bridal party

3 Months

You're getting close!

- Plan ceremony and reception seating
- Experiment with hair and veil with stylist
- Order wedding favours

The Day Before

Can you believe it?

- Have a girls/guys night in
- Pre-wedding dinner
- Get mani/pedi/massage
- Get to bed at a decent hour!

2 Months

Crunch time

- Visit Billesley Manor for tasting
- Begin writing vows
- Review ceremony details with officiant
- Finalise playlists with musicians
- Book any beauty treatments for you and your party
- Book final details meeting at Billesley Manor



1 Month

Crunch time!

- Pick up wedding rings
- Final dress fitting (with shoes & undergarments)
- Pay final invoice to Billesley Manor Hotel & Spa



Wedding Day

Enjoy your Day!

- Eat a good breakfast!
- Allow yourself plenty of time to get ready
- Give wedding rings to best man
- Relax, smile, and soak in every incredible moment
- Spend time together!
- Enjoy every minute!

Post Wedding

... and breath

- Extend the celebrations with lunch at Billesley Manor
- Send thank you notes
- Don't forget to review Billesley Manor on TripAdvisor

Terms & Conditions

If the date you require is available we can provisionally hold it for 14 days. A non refundable deposit payment is required of £1000.00 and a signed contract to secure your wedding date.

Upon confirming your wedding date with a deposit we will allocate the Wedding Couple's accommodation plus 16 additional bedrooms (subject to availability). Any bedrooms not booked by your guests will be charged to the main account All other rooms will be charged at the Best Available Rate at the time of booking. We strongly advise that accommodation is reserved as soon as possible after confirming your wedding date to avoid disappointment. A minimum of 16 bedrooms must be taken if an evening reception is taking place. These will be allocated around the vicinity of the Topiary Garden Suite. Please note that check in is from 3pm and check out at 11am.



Payment and cancellation terms;

25% of invoice due 9 months prior to the big day
50% of invoice due 6 months prior to the big day
100% of invoice due 1 month prior to the big day

The room hired will be available for you to access at 12pm the day of your wedding, in some circumstances it may be possible to access the suite beforehand however this cannot be guaranteed. The hotel accept no liability for any cards or gifts whilst on the property.

Minimum numbers will apply for certain dates.

Price includes VAT.



Notes for the happy couple

We cannot book the registrar for you, so you'll need to contact them directly to arrange your desired date. You can book your registrar at any stage in the planning process: for available dates and further guidance, please contact:

Warwick Registry Office Name: The Superintendent Registrar Address:
Shire Hall, Warwick CV34 3SA Phone No.: 01926 410410



With special thanks to:

Jeff Land photography - info@jefflandphotography.co.uk | www.jefflandphotography.co.uk

Veronika J. Fine Art Photography - Hello@VeronikaJ-Photography.co.uk | www.VeronikaJ-Photography.co.uk

Paper Jewels Stationery - info@paper-jewels.co.uk | www.paper-jewels.co.uk

Jane Pillenger Flowers - www.janepillengerweddingflowers.co.uk



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Live out the fairy-tale with exclusive use for the day.

Imagine the most beautiful setting and the only guests are those you have specially invited. Billesley Manor Exclusive Use commences from your arrival at 2.00pm on the day of your wedding until 9.00am the following morning. You and your guests will have the luxury of stylishly decorated rooms to relax in, the beautifully landscaped gardens to explore, and the most impeccable service our team can offer. Exclusive use of Billesley Manor Hotel includes the bridal suite plus 70 beautifully appointed en-suite bedrooms.

Prices available on request, subject to the day of the week and time of the year.

**Excludes spa.*

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